



All students feel pressured to find what career path suits them. Planning the course of your life is an intimidating idea to tackle by yourself. Most students at Radford haven't got the slightest idea what they want to do with their lives.

Breaking the ice as early as possible is the best way to familiarize yourself with what to expect, what you want, and what you don't want to do. Although these obstacles may seem difficult, students often find that starting the process is the hardest part. The **Career Services Office** helps students with all the challenges they will face in preparation for setting out into the world of work.

What am I doing here?

How did I get here?

What do I need to do?

Where am I going?

To answer these questions, you need to:

- Target your career interests, skills, work values, and personality
- Identify world-of-work opportunities
- Attend Majors Fairs
- Gain experience! Summer jobs, internships, volunteering, etc.
- Select a major
- Develop a career portfolio
- Create a resume despite work experience
- Establish career goals and objectives
- Learn job search strategies
- Interview with recruiters on campus

It's never too early to get your feet wet!



Engage in helpful career resources online:

- Register with **Hire-A-Highlander**
- Use **Optimal Resume**
- Explore **Going Global**
- Visit www.radford.edu/Careers

Personality assessments offered by the center:

- Focus2
- Career Anchors (Work Values)
- Self-Directed Search (Interests/Personality)
- Myers-Briggs Type Indicator (Personality)
- Strong Interest Inventory (Interests)
- Career Exploration Inventory (Interests)



Internships are key to networking

Identify an internship:

- Find out about available opportunities
- Learn how to apply for internships
- Build skills and competencies

Service learning/volunteering:

- Hands-on, "real world" experience
- Serve your community
- Get great experience!

Conducting an effective job search:

- Create a resume and cover letter
- Identify the "hidden job market"
- Network with Radford Alumni
- interview processes and techniques
- Attend career fairs

Learn to create a career portfolio:

- Develop a portable sample of your accomplishments
- Demonstrate your knowledge and skills
- Consider creating both electronic and paper portfolio options



CAREER CENTER



career search

OptimalFirstImpressions

networking

interviews

portfolios

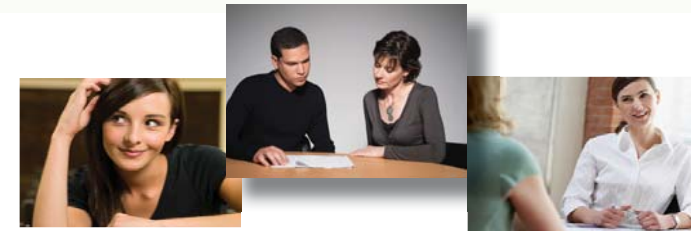
choosing a major

career fairs

resumes

Get in touch with us!

We'll help you with whatever you need!



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Career Services

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Monday-Friday, 8 a.m. – 5 p.m.
www.radford.edu/careers

Select A Major

Craft the Resume

Nail the Interview

Land the job

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