



RADFORD UNIVERSITY ALUMNI CAREER NETWORKING

CONTACT INFORMATION

Full name

Work phone number

Cell phone number

Home phone number

Home e-mail address

Work e-mail address

Please let us know your preferred method of contact. We will list your entry as “This volunteer prefers to be contacted at _____” to students.

EDUCATIONAL INFORMATION

Undergraduate major

Graduate major

Degree(s) received

Graduation month

Graduation year

Campus activities, student organizations, leadership roles, in which I was involved at RU

VOCATIONAL INFORMATION

Employer name

Workplace location

Employer website

Present job title

Brief description of job responsibilities (typical day/week/month in my job)

Suggestions to give to undergraduate and/or graduate students with regard to courses, internships, and other means of preparation for career field

Career path in getting to this position

Other advice for students interested in gaining entry into and pursuing a career in this field

Special interests/hobbies

Check which services you will offer:

- Discuss specific details about searching for employment in his or her field _____
- Discuss whether to attend graduate school and what graduate programs are the best preparation for his or her career field _____
- Host a visit to his or her office to participate in a day or half-day "shadowing" experience _____
- Share advice on co-op, internships or summer jobs in his or her field _____
- Share advice on full-time employment opportunities in his or her field _____
- Refer students/alumni to specific contacts which may lead to full-time employment opportunities _____
- Refer students/alumni to specific contacts which may lead to summer job or internship opportunities _____
- Share career-related information and advice about his or her field _____
- Speak to a class or group about his or her career field _____